



SUZANNE GEE – WEB DESIGNER / GRAPHIC ARTIST

9413 Shipboard Court, Las Vegas, Nevada 89117 / 818-414-9459 suzannegee@aol.com
PORTFOLIO www.suzannegee.com

Skills and Education

Very Experienced in

Adobe CS3/4 (Photoshop, Fireworks, Illustrator & Dreamweaver), Graphic Design, Logo Art, Colour Theory, Drawing, Image Editing, Page Layout, Writing/Editing, Typography, PC Environment

Proficient in

CSS Coding, HTML & XHTML Markup, Interface Design, Project Management

Basic Knowledge of

Flash CS3/4, Action Script 2/3, InDesign, Visual Studio 2008, SEO, MAC Environment, Video & Sound Editing

Exposure to

XML, ASP, JAVA, PHP, .NET, Silverlight

B. A. in Fine Arts, California State University, Northridge

Web Design (educational outreach), University of Nevada, Las Vegas

Experience

Holiday Systems International, Las Vegas, NV

Lead Web Designer, 2008-Present

- Design engaging banners, landing pages, and e-mails that drive traffic and conversion
- Improve general aesthetics across products focusing on graphic design, user experience, web standards and typography
- Collaborate with marketing, project managers, content writers, programmers, and developers to optimize for customer needs, business constraints, and technological realities

Light of Love Foundation, Los Angeles, CA & Las Vegas, NV

Creative Director, 2009-Present

- Website & blog designs using Web Standards:
 - o www.lightoflovefoundation.org - Web design & logo art
 - o www.marcbolanschool.org – Web design
 - o lightoflovefoundation.wordpress.com – Layout design, copy writing
 - o marcbolanschool.wordpress.com – Layout design, copy writing
- Logo art, graphics & layout designs for online presence and print materials
- Branding and visual marketing for start-up non-profit organization

Seg Art & Design, Los Angeles, CA & Las Vegas, NV

Freelance Illustrator & Web Designer, 1998-Present

- Design and re-design of sites using Web Standards & Flash:
 - o www.suzannegee.com - Web design, logo art, Flash design
 - o www.gee4law.com - Redesign, Flash design, PHP & logo art
 - o www.lemonvine.com - Web design, logo art, Flash design
- Logo art, branding and visual marketing
 - o Light of Love Foundation - Logo art, graphic designs for marketing
 - o Partly Dave Records - Logo art, CD covers & poster designs
 - o National Assistance League - Print graphics, logo design for "Convention 2000" & "Operation School Bell"
- Commissioned and licensed original art & graphics for entertainment, apparel, special events, home decor, etc.
 - o Seg Portraits - Original print art & exhibitions
 - o Mother Jones Band - Apparel graphics
 - o FMSMF - Print & apparel graphics

Film Musicians Secondary Markets Fund, Studio City, CA

Film Tracking Associate, 2001-2007

- Created, organized & maintained film files and integrated all such information for research integrity
- Contacted production representatives to assure validity and consistency of contracts
- Designed and illustrated office information package materials

Samuel French Theatre & Film Book Shop, Hollywood, CA

Creative Assistant, 1999-2001

- Responsible for monetary transactions and inventory control
- Interacted with outside vendors & customers
- Redesigned store layout for optimum customer response

Colourvision, Universal City, CA

Assistant Manager, 1994-1999

- Hired, trained and supervised staff of 10-15 employees
- Designed in-store displays and consulted in facility layout
- Operated computerized video and printing equipment

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