



SUZANNE GEE – WEB DESIGNER / GRAPHIC ARTIST

9413 Shipboard Court, Las Vegas, Nevada 89117 / 818-414-9459 suzannegee@aol.com
PORTFOLIO www.suzannegee.com

Skills and Education

Very Experienced in

Adobe CS3/4 (Photoshop, Fireworks, Illustrator & Dreamweaver), Graphic Design, Logo Art, Colour Theory, Drawing, Image Editing, Page Layout, Writing/Editing, Typography, PC Environment

Proficient in

CSS Coding, HTML & XHTML Markup, Interface Design, Project Management

Basic Knowledge of

Flash CS3/4, Action Script 2/3, InDesign, Visual Studio 2008, SEO, MAC Environment, Video & Sound Editing

Exposure to

XML, ASP, JAVA, PHP, .NET, Silverlight

B. A. in Fine Arts, California State University, Northridge **Web Design (educational outreach)**, University of Nevada, Las Vegas

Experience

Holiday Systems International, Las Vegas, NV

Lead Web Designer, 2008-Present

- Design engaging banners, landing pages, and e-mails that drive traffic and conversion
- Improve general aesthetics across products focusing on graphic design, user experience, web standards and typography
- Collaborate with marketing, project managers, content writers, programmers, and developers to optimize for customer needs, business constraints, and technological realities

Seg Art & Design, Los Angeles, CA & Las Vegas, NV

Freelance Illustrator & Web Designer, 1998-Present

Design and re-design of sites using Web Standards & Flash:

- o www.suzannegee.com -Web design, logo art, Flash design
- o www.marcbolanschool.org -Web design & graphic art
- o www.lightoflovefoundation.org -Website design & logo art
- o www.gee4law.com -Redesign, Flash design, PHP & logo art
- o www.lemonvine.com -Web design, logo art, Flash design
- o sales.holidaysystems.com – Co-design (layout & Flash) and graphic art

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- o www.holiday-systems-international.com -Web design & layout
- o www.holiday-systems-international.org -Web design & layout
- o www.holiday-systems-international.net – Web design & layout
- o www.holidaysystemsinternational.org -Web design & layout
- o www.holidaysystems.org – Web design & layout

Logo art, branding and visual marketing

- o Light of Love Foundation -Logo art, graphic designs for marketing
- o Partly Dave Records -Logo art, CD covers & poster designs
- o National Assistance League -Print graphics, logo design for “Convention 2000” & “Operation School Bell”

Commissioned and licensed original art & graphics for entertainment, apparel, special events, home decor, etc.

- o Seg Portraits -Original print art & exhibitions
- o Mother Jones Band -Apparel graphics
- o FMSMF -Print & apparel graphics

Film Musicians Secondary Markets Fund, Studio City, CA

Film Tracking Associate, 2001-2007

- Created, organized & maintained film files and integrated all such information for research integrity
- Contacted production representatives to assure validity and consistency of contracts
- Designed and illustrated office information package materials

Samuel French Theatre & Film Book Shop, Hollywood, CA

Creative Assistant, 1999-2001

- Responsible for monetary transactions and inventory control
- Interacted with outside vendors & customers
- Redesigned store layout for optimum customer response

Colourvision, Universal City, CA

Assistant Manager, 1994-1999

- Hired, trained and supervised staff of 10-15 employees
- Designed in-store displays and consulted in facility layout
- Operated computerized video and printing equipment

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